

HD0007 How do I get a Listing of Files sent/rec'd on a Specific Day

- 1) Click **Start**, “**All Programs**”, “**MASTERCOM BrokerEDIPC E-Mail-EDI Engine .NET**”, “**1 - CSIONet Msg Status & Logs**” program-item.
- 2) On the calendar pick a month and day.
- 3) To get a listing of upload sent to insurance companies on that specific day, click the “**Send Messages Log (Sent)**” button.
- 4) To view the actual files that were send to insurance companies, in the “**Backup File of Policy Data/Memo Files**” section select the “**Sent**” button.
- 5) To get a listing of files downloaded from insurance companies on that specific day, click the “**Received Messages Log**” button.
- 6) To view the actual downloaded AL3 policy files that were received, in the “**Backup File of Policy Data/Memo Files**” section select the “**Received**” button.
- 7) To get a listing of policies received, in the “**Backup File of Policy Data/Memo Files**” section select the “**Polices Rec'd**” button.
- 8) To get a listing of eDocs received, in the “**Backup File of Policy Data/Memo Files**” section, check the **XML** checkbox, the “**Polices Rec'd**” button changes to “**eDocs Rec'd**”. Select the “**eDocs Rec'd**” button.

